



Trustee recruitment pack 2022

Serving Tyne & Wear and Northumberland
communityfoundation.org.uk

Welcome

The Community Foundation is one of North East England's leading charities. Every year we make grants to hundreds of local charities and community organisations through funds set up by our donors. Since we were founded in 1988, we've awarded over £150m to benefit people and places across our area – £8.6m of that in 2021-22 alone.

We're now recruiting for two trustees to join our Board from autumn 2022. We're looking for people who have a love for, and strong connection with Tyne & Wear and Northumberland, who share our passion for the work of small, local charities and who have an enthusiasm for making a difference through charitable giving and philanthropy.

What we do

We support small, local charities and community organisations by growing giving and philanthropy, matching generous people and businesses with our region's important community causes.

We do this by...



enabling people from all walks of life to set up funds, give collectively or share expertise.



supporting small, local charities and community organisations through grants from our funds and help from our networks.



shining a light on vital issues affecting our area and working with others to tackle them.



building our endowment as a community asset for generations to come.

We've funded Wansbeck Valley Food Bank in south-east Northumberland to provide people with a healthier diet. We've supported Southwick Neighbourhood Youth Project in Sunderland to help young people improve their mental health and well-being. We've backed the Walking With project in North Tyneside to strengthen its work supporting refugees and asylum seekers new to the area. And we were at the forefront of the community response to Covid-19, raising funds and awarding grants of over £1.8m to local organisations helping the most vulnerable.

There are 1,800 community foundations across the globe. We are the most successful in the UK. Over 30 years, we've built an endowment of nearly £100 million which ensures our work can benefit communities for generations to come.



In 2021-22

1,333 grants totalling **£8,570,010** were made

615 organisations and **113** individuals were supported

55% of the total (**£4.8m**) was core funding for organisations

51% of the total (**£4.3m**) was to continue work we'd previously funded

122 grants went to organisations new to us

The most supported causes were arts, culture and heritage; safe and strong communities; and health and wellbeing.

Our values



We seek to make a difference by:

sharing our love for North East England and wanting it to thrive; believing in the importance of giving and philanthropy; backing the brilliant work of local charities; championing disadvantaged people and less well supported causes.



We earn the trust of our donors and grantees by:

starting where they are and encouraging their ambitions; being respectful, reliable and responsive; building lifelong relationships; applying sound judgement and knowing our stuff; staying independent and accountable.



We make sure we keep getting better by:

sparking off and challenging each other across our organisation; taking personal and collective responsibility; learning from our successes and mistakes; embracing diversity and treating people fairly; having a healthy workplace and positive balance in our lives; taking our work seriously but not ourselves.

What we're looking for

We're keen to hear from people with a wide range of lived and learned experience which would assist the Board and help us achieve our goals.

You don't need to have been a trustee already as we can give you induction and training, but you'll need the time and flexibility to take up the role, and the ability to commit to a minimum three-year term, and ideally six years. We're especially interested if you can bring any of the following:



Experience of major fundraising or philanthropy (in a professional capacity or as a volunteer e.g. on a charity development/appeals committee).



Understanding of investment/wealth management, especially responsible investment (as a personal investor, a professional advisor or from e.g. a pension fund committee).



Knowledge and networks in Northumberland or south of Tyne.

The Foundation strives to be diverse and inclusive and a place where we can all be ourselves. In line with this commitment, and our Board diversity benchmarks, we encourage applications from women, disabled people and Black, Asian, and other minority ethnic groups.

For more information, go to: www.communityfoundation.org.uk/about-us/diversity-equity-and-inclusion/

What's involved

The Board acts collectively to govern the Foundation, ensuring we fulfil our purpose and mission and remain accountable to stakeholders and regulators.

Trustees agree and evaluate the Foundation's strategy, safeguard our reputation, and ensure we're well run, financially stable, and that our funds are properly invested. They also uphold our values and policies and are advocates for what we do, usually setting an example by being supporters of the Foundation in line with their wishes and means.

The full Board meets four times a year, plus an annual strategy day. Trustees also join at least one sub-committee or task group. On average, we estimate the role takes up around half a day to a day a month.



Who you'll be **working with**

Our trustees come from a range of backgrounds in business, charities and the public sector.

They are:



Phil Moorhouse
Chair

Non-executive director and business investor



Paul Farquhar
Treasurer

Company director and accountant



Jill Baker

Director of Development, Lloyds Bank Foundation



Michael Brodie

Chief Executive, NHS Business Services Authority



Robin Fry

Chief Executive, North Tyneside Voluntary Organisations Development Agency



Andrew Haigh

Chief Executive, Newcastle Building Society



Colin Hewitt

Partner, Ward Hadaway



Claire Malcolm

Chief Executive, New Writing North



Patrick Melia

Chief Executive, Sunderland City Council



Dr Laura Warwick

Senior lecturer, Northumbria University, and charity consultant



Lucy Winskell OBE

Pro-Vice Chancellor, Northumbria University

An expert team of 24 staff, led by our CEO, Rob Williamson, delivers our work day to day, with accountability back to the Board.

What we'll **offer you**



The opportunity to **be part of leading a charity** whose governance and operations are independently quality assured.



Full induction and **continuing development and learning opportunities**, including access to national conferences and networks.



Easy access to papers etc. via Microsoft Teams or in print.



Hybrid meeting facilities, with those in person held at our spacious, modern and accessible office in Gosforth.



Travel, accommodation and subsistence expenses when on Foundation business.



The chance to **support our grant-making** through visits and sitting on funding panels



A strong values-led culture with excellent morale and a **commitment to diversity, equity and inclusion.**

How to apply

We have appointed Peter Neal of The Experience Bank to support this recruitment.

For an initial conversation about the opportunity and to find out more, please contact peter@theexperiencebank.co.uk.

If you're shortlisted, we'll arrange a discussion with a panel of our trustees, and you'll have a chance to meet our CEO and speak to the chair.

We expect the Board to approve appointments at its meeting on 14 June 2022, with the successful candidates able to join and observe the meeting on 21 September and take part in induction before they formally take up the role in autumn 2022.



More Information...

For more information about us visit www.communityfoundation.org.uk.

Our registered charity number is 700501. Our limited company number is 2273708. We are also registered with the Fundraising Regulator.

We encourage you to read the Charity Commission's trustee guide: www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3 and the Governance Code for larger Charities www.charitygovernancecode.org

